



LIBRARY AND INFORMATION SCIENCE PROSPECTUS

2026-2027

DEPARTMENT OF DISTANCE & CONTINUING EDUCATION
SCHOOL OF OPEN LEARNING, CAMPUS OF OPEN LEARNING
UNIVERSITY OF DELHI



PROGRAMS OFFERED

- Bachelor of Library and Information Science (BLISc)
- Master of Library and Information Science (MLISc)
- Post Graduate Diploma in Automated and Digital Library Management (PGDADLM)

**DEPARTMENT OF DISTANCE & CONTINUING EDUCATION
SCHOOL OF OPEN LEARNING, CAMPUS OF OPEN LEARNING
UNIVERSITY OF DELHI,
DELHI-110007**



**ADMISSION
TO
LIBRARY AND INFORMATION SCIENCE
PROGRAMMES
PROSPECTUS
2026-27**

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Vision & Mission



Our Vision

To be a global leader in the field of open, distance and online education promoting life-long learning using cutting-edge technology across geographical regions.



Our Mission

Our mission is to be an internationally acclaimed premier institution of open, distance, and online education to influence the direction of learning in the future and make a real impact in the fields of research and education. To empower the learners by providing 21st-century skill sets through a wide array of professional, academic, and skill-based courses. To enable a dynamic learning behaviour amongst learners across society reaching the masses at their doorstep. Our commitment towards excellence and inclusivity drives us to equip our lifelong learners to thrive in a global landscape shaping a bright future.

Preamble

In 2022, the University of Delhi established the Department of Distance and Continuing Education (DDCE), Faculty of Open Learning, and the Open Learning Development Centre (OLDC) under the auspices of the Campus of Open Learning (COL). The DDCE encompasses a variety of disciplines, offering distance learning programmes in fields such as Commerce, Economics, Education, English, Environmental Science, History, Hindi, Political Science, Punjabi, Sanskrit, Urdu, Management, Financial Studies, Library and Information Science, Computer Science, and Psychology.

The School of Open Learning under the aegis of COL, established in 1962, initially provided conventional programmes in humanities and commerce. Its first batch had around 900 students. Over the years, it has expanded significantly and now serves over four lakh students across various disciplines. This growth has been paralleled by the establishment of regional centers: the South Study Centre at Moti Bagh (1990), the West Regional Centre at Keshav Puram (2007), and an upcoming center at Tahirpur, East Delhi. In 2022, the DDCE launched six new professional courses, including MBA, Master of Library and Information Sciences (MLISc), B.A. (Hons.) Economics, Bachelor of Management Studies, Bachelor of Business Administration (FIA), and Bachelor of Library and Information Sciences (BLISc). The Post Graduate Diploma in Automated and Digital Library Management (PGDADLM) programme was introduced in 2023.

The School of Open Learning provides higher education opportunities particularly for those who are employed or unable to attend regular college due to various constraints. The flexible distance education mode is designed to help students achieve higher education and vocational skills through well-structured course materials provided at admission, supplemented with video lectures and academic counseling sessions at various Learning Support Centres. Experienced faculty members are available for mentoring and counseling at the main campus. Admission criteria and examinations adhere to the norms of the University of Delhi, which confers degrees upon DDCE students as it does for those in its constituent colleges. Beginning in the 2022-23 academic session, the University of Delhi adopted the National Education Policy (NEP) 2020 and introduced the Undergraduate Curriculum Framework (UGCF) 2022.

Vice Chancellor's Message



I extend my greetings to all students for the academic year 2026-27 at the Department of Distance & Continuing Education (DDCE), School of Open Learning (SOL), under the aegis of the Campus of Open Learning, University of Delhi. The Department has consistently demonstrated its commitment to addressing the educational needs of learners through affordable and accessible education. Its focus on academic inclusivity has positively impacted students from diverse cultural and social backgrounds. The National Education Policy 2020 recognises the positive role of distance education, and the School of Open Learning effectively fulfils this mandate by providing flexible, learner-centric opportunities for higher education.

The Department has taken several new initiatives, including various student support services to enhance the learning experience. I welcome the incoming batch to this institution and wish them success in their academic and professional pursuits. My best wishes to the Department for a productive year ahead. I look forward to the continued participation of all stakeholders at the Department of Distance & Continuing Education, School of Open Learning, under the Campus of Open Learning, University of Delhi.

Best Wishes.

Prof. Yogesh Singh
Vice Chancellor
University of Delhi

Director's Message



Dear Students,

I warmly welcome you all to the Department of Distance and Continuing Education (DDCE) under the Campus of Open Learning (COL), University of Delhi, for the academic session 2026-27. With over 63 years of commitment to "Education for All," our department continues to offer flexible and high-quality programs that enhance career prospects.

Our courses are aligned with the National Education Policy (NEP), through which we focus on experiential learning to improve employability. We support self-paced learning while maintaining academic excellence. Our affordable fee structure makes higher education accessible to students from all economic backgrounds. Additionally, our student-centric approach includes self-learning materials and Personal Contact Program (PCP) classes to enrich the distance learning experience.

The Department of Library and Information Science (LIS), established in 2022, is gradually making its mark in the field. In a short span, our students have shown promising progress, with some already excelling in academia, research, and professional sectors.

Skilled library professionals play a crucial role in managing and disseminating knowledge. Libraries, as the heart of educational institutions, shape informed individuals, and our BLISc, MLISc, and PGDADLM programs equip students with the necessary expertise to meet the demands of modern information management. These courses are designed to provide inclusive and affordable education to learners from all backgrounds. I welcome you to the Department and assure you of a fulfilling and enriching learning experience.

Best Wishes!

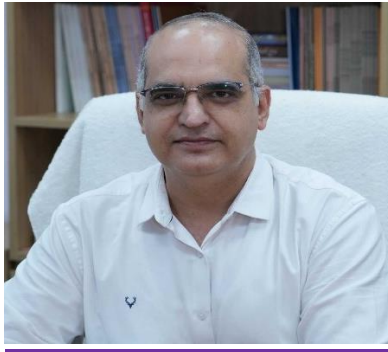
Prof. Payal Mago

Director

Campus of Open Learning

University of Delhi

Principal's Message



Dear Students,

I am pleased to welcome you to the School of Open Learning (SOL), University of Delhi, for the academic session 2026-27. SOL offers distance learning courses in various fields, making education more flexible and accessible. Since its beginning, SOL has been dedicated to providing affordable and quality education using modern technology. Distance learning helps students from all backgrounds achieve their goals. Our focus is on overall student growth, ensuring engaging and effective learning.

In today's world, where information is easily available, knowing how to find and use reliable information is more important than ever. Libraries have always played a key role in education by providing authentic and well-organized information. With the rise of technology, libraries are no longer just physical spaces but also digital hubs where information can be accessed anytime and anywhere. As library services evolve, professionals in this field must be skilled in handling digital resources, organizing information, and using modern tools to make knowledge accessible.

The Department of Library and Information Science, at SOL, was established to meet this need. It offers three courses: Bachelor of Library and Information Science (BLISc), Master of Library and Information Science (MLISc), and Postgraduate Diploma in Automated and Digital Library Management (PGDADLM). These courses help students develop the right skills for careers in information management.

I warmly welcome all the students joining our LIS programmes for the academic year 2026-27. SOL is committed to helping you learn and grow. I hope you have a meaningful and successful journey with us.

Best Wishes!

Prof. Ajay Jaiswal

Principal

School of Open Learning

University of Delhi

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About The Department

The Department of Distance & Continuing Education (DDCE), Campus of Open Learning, University of Delhi, holds the distinction of being India's oldest institution for awarding degrees through distance mode of learning. All programmes offered by DDCE adhere to the syllabus of the University of Delhi, ensuring that our students undergo examinations of the same standard as those in the regular mode. Accredited by the Distance Education Bureau (DEB), UGC, our programmes are accessible to students nationwide. In 2022, DDCE established the Department of Library and Information Science. The department currently offers three courses. These courses are the Bachelor of Library and Information Science (BLISc), the Master of Library and Information Science (MLISc), and the Post Graduate Diploma in Automated and Digital Library Management (PGDADLM). The PGDADLM course followed the NEP structure from its inception. From the academic year 2026-27 onwards, the BLISc and MLISc courses will also follow the prescribed structure of NEP 2020.

Library and Information Science professionals are indispensable in a wide range of institutions, including libraries, documentation centers, and information and knowledge institutes. Professionals with specialised skills are essential at many levels, including those responsible for managing libraries at educational institutions, public libraries, government agencies, enterprises, and research institutions. These responsibilities encompass institutions established by governmental and corporate entities at the national, state, and local levels.

In response to the indicated requirements, DDCE has introduced BLISc, MLISc, and PGDADLM programmes within the Department of Library and Information Science at the School of Open Learning. These programmes effectively address the demand for skilled professionals crucial in library and information science domain. In the LIS programmes, instructions are delivered through various mediums, including written materials, audio recordings, video presentations, face-to-face counselling, and remote counselling via telephone and radio sessions. Academic counselling sessions at study centres use modern information and communication technologies to provide educational content to students in an accessible manner. The department is committed to offering the students periodic opportunities for in-person interaction with counsellors. These adapted methods promote flexibility and facilitate self-directed learning.

The key objectives of the programmes are:

1. To prepare students for the challenges of modern information scenarios by encouraging ongoing interaction and collaboration with information experts and librarians.
2. To expand the student access to diverse avenues for professional development, leadership, and personal advancement across academic, professional, and extracurricular domains.

Our Pedagogy

Each student admitted to LIS Programmes will be attached to a SOL Centre. For their own benefit, candidates are advised to attend majority of the counselling sessions. Along with the counselling sessions students will be accompanied with the list of SLMs (BLISc & MLISc) and Open Educational Resources (PGDADLM) for easy understanding and additional guidance. This will also facilitate their preparation of the examinations. The students are advised to be in regular contact with their respective SOL Study Centres and interact with the coordinators and programme specific in charges as frequently as possible. The facilities provided at the study centres normally include the following:

- Counselling sessions at PCP centres
- Library facility with basic reading materials related to various aspects of the discipline
- Video lectures
- ICT powered learning sessions
- Revision classes

The Counselling sessions are held according to the lesson plan and a schedule drawn beforehand by the SOL. Such sessions are usually held on weekends, that is to say, Saturday/Sunday of a week. If necessary, counselling may be held on gazetted holidays also. There will be a minimum of 12 academic counselling sessions for each paper (except the projects/dissertation/internship). At the study centers, students receive practical exposure to the programmes, gaining hands-on experience with modern Information Communication Technologies. This includes the following components:

1. Provision of hands-on-experience of a software package for creation of databases, formatting, retrieval and printing of information.
2. Preparation of online search strategies, and searches in catalogues, search engines and bibliographic databases.
3. Reference and citation management
4. Content management
5. Creation and management of digital library
6. Hands on practice of library automation package.

Career Opportunities

After graduating from the department of library and information science one may pursue one's career as a:

1. Library and Information Science Teacher
2. Academic/Public/Corporate Librarian
3. Information Specialist/Manager
4. Archivist and Records Manager
5. Data Manager and Digital Asset Manager
6. Research Analyst Metadata Specialist
7. Information Technology (IT) Specialist
8. Information Literacy Instructor
9. Data Librarian
10. Content and Knowledge Manage

Librarianship As A Career

Librarianship offers a diverse and enriching path for individuals passionate about Information, knowledge, organisation, and community service. In an era dominated by information overload, librarians play a crucial role in curating, organizing, and disseminating information. Librarians serve as gatekeepers of knowledge, providing access to a vast array of resources, from books and journals to digital archives and multimedia materials. Beyond merely managing collections, they assist patrons in navigating information landscapes, conducting research, and honing information literacy skills. Librarians also play a vital role in preserving cultural heritage, maintaining archives, and promoting lifelong learning within their communities. Successful librarians possess a diverse skill set that combines technical expertise, communication skills, and a passion for learning.

Contrary to popular perception, librarianship offers a wide range of career paths beyond traditional library settings. While some librarians work in public, academic, or special libraries, others pursue careers in information management, archives, museums, publishing, education, and research. With the advent of digital technologies, new opportunities have emerged in areas such as digital librarianship, data curation, information architecture, and knowledge management, allowing librarians to adapt and thrive in a rapidly evolving information landscape.

Librarians have the power to transform lives by connecting individuals with information, empowering them to pursue education, research, and personal growth. They contribute to the intellectual and cultural enrichment of communities, support academic and scholarly endeavors, and advocate for equitable access to information resources. Through their dedication and expertise, librarians play a vital role in promoting literacy, democracy, and lifelong learning in society.

Overall, Librarianship offers a fulfilling and dynamic career path for individuals passionate about information, education, and community service. As stewards of knowledge and champions of intellectual freedom, librarians play a vital role in fostering literacy, promoting access to information, and enriching the lives of individuals and communities. With their diverse skill set, commitment to learning, and dedication to public service, librarians are well-positioned to thrive in a rapidly changing information landscape and make a lasting impact on society.

Mentors and Faculty Members



Prof. Projes Roy
Joint Director, COL
University of Delhi
Delhi 110007



Dr. N. Kadiresan
Assistant Professor
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Dr. Amit Tiwari
Assistant Professor
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Courses Offered

The Department offers following courses:

- **Bachelor of Library and Information Science (BLISc)**
- **Master of Library and Information Science (MLISc)**
- **Post Graduate Diploma in Automated and Digital Library Management (PGDADLM)**

Learning Objectives of the Programmes:

The objectives of the courses are:

- to disseminate knowledge of basic principles, philosophy and professional ethics of librarianship;
- to acquaint the students with skills for the processing of information, its organisation and retrieval;
- to teach students about the activities and purposes of libraries and information centres in a changing social, cultural, technical, and economic environment;
- to provide fundamental computer knowledge and its application in library and information activities;
- to make students understand the purpose and function of the automated Library/Information centers in the changing scenario of the society;
- to acquaint the learners of the application of different management techniques in managing the Information systems and services;
- to familiarise the students with fundamentals and methodology of planning, designing and developing the Library and Information Centers and their services at local, national, regional and global level;
- to bring out the competent human resource to promote access to the traditional, modern and socially useful knowledge by the process of digitisation;
- to involve in capacity building activities to create a development oriented, people friendly learning support system.

ADMISSION RELATED INFORMATION

Key Dates for Admission

Commencement of Online Registration Process:

To be announced after DEB approval

Commencement of Online Admission Process:

To be announced after DEB approval

Online Admission Link:

<https://ugadmission.oldcdu.ac.in/>

Last Date of Admission:

As per DEB/DU

Important Information

Any change in the Last Date of Admission will be notified only on the website –

<https://sol.du.ac.in>

Please visit DDCE, SOL/COL website (<https://sol.du.ac.in>) for the Prospectus.

Online Admission Facility

Admission to all Programmes is only through ONLINE Mode. Please visit the SOL website (<https://sol.du.ac.in>) for Admissions.

Procedure of Online Admissions for all UG Programmes (Through SOL website)

ELIGIBILITY CRITERIA

Candidates seeking admission to the course shall satisfy the following conditions:

Bachelor of Library and Information Science (BLISc)	Graduation from any recognised university.
Master of Library and Information Science (MLISc)	BLISc course from any recognised university with: ● 50% or above marks in BLISc for General category. ● 45% or above marks in BLISc for OBC/EWS/PwBD category ● Minimum passing marks in BLISc for SC/ST category
Post Graduate Diploma in Automated and Digital Library Management (PGDADLM)	BLISc or MLISc from any recognised University.

Special Provisions

Age

As per the Ordinance of Delhi University, there is no minimum age bar for admission to undergraduate and post-graduate courses in the University and its colleges.

Relaxations/ Concessions

Relaxation to students belonging to SC/ST/OBC/PWD categories are given as per guidelines provided by University of Delhi vide. **Ref.: AC Resolution No.88, Dated 14/06/1983; EC Resolution No. 157, Dated 24/12/2001 and Ref: Notification No. Aca.1/2012-13/OBC/588 Dated 11/04/2012.**

Refer to the eligibility criteria given at Page No - 9-12

Pre-University/SSLC

Optional Cases of candidates who have passed S.S.L.C. (11 Years) Pre-University (One Year Course) from Madras University and Madurai Kamaraj University can also be considered for admission to the 1st year of the 3-year Degree course provisionally, subject to the approval of the Equivalence Committee and Academic Council, provided they fulfill the criteria of minimum percentage of marks required for admission to that particular course. Such candidates are, however, required to submit authenticated proof of having Done 11-year schooling in S.S.L.C. examination and one-year P.U.C.

Admission of Foreign Candidates at Department/School

All foreign candidates residing in India and seeking admission to BBA(FIA)/BMS/B.A. (Programme)/ B.Com. / B.A. (Hons) English/ B.A. (Hons), Political Science / B.Com. (Hons)/B.A.(Hons.)Psychology/ B.A.(Hons.)Economics Courses in the Department of Distance & Continuing of Education, School of Open Learning, Campus of Open Learning, University of Delhi and who meet the eligibility requirement for the Programme need to apply to the Dean, Foreign Students Registry (FSR) Room No-11, First Floor, Conference Center, University of Delhi, Delhi-110007. No foreign student shall be admitted to the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi without prior approval of the Deputy Dean, Foreign Students Advisor, University of Delhi.

As per the Directions received from Deputy Dean (Foreign Students), Foreign Students Registry, University of Delhi, the consideration of admission of foreign students in Different programmes of the Department will be as follows: -

1. Nepal and Bhutan nationals enjoy a visa free arrangement with India. Hence students from these countries may be admitted to programmes offered through the Distance learning mode.
2. Tibetan students on "Special Entry Permit (SEP)" who come to India for educational purposes only cannot enroll for courses offered through the Distance learning mode.

They must pursue regular courses of study.

3. All other foreign students from any other country holding a "Student Visa" are required to pursue only regular/ full-time academic courses.

As per above information, the foreign students (from Nepal/Bhutan/Tibet) seeking admission to Department of Distance & Continuing of Education (DDCE), School of Open Learning/Campus of Open Learning, courses are advised to apply through FSR office, University of Delhi and fill the Foreign Students Application Form.

Procedure for Change of Name

As per University of Delhi Notification (No. Aca-II/Change of name/279/2021/01/190 Dated 16th April 2021)

In suppression of all the previous Notifications issued by the University from time to time, the following procedure for change of name of a student, duly approved by the Executive Council Resolution No. 65 Dated 18th March 2021 has been notified for necessary compliance by all concerned.

Any Student (Male/Female/Others) who wishes to change his/her name for any reason is required to submit the following Documents:

1. Submission of application, mentioning the Enrolment Number of the student, duly forwarded by the Principal of the College/Head of the Institution, along with Rs. 500/- as Application Fee.
2. Newspaper cuttings (in original) as proof of the advertisement published with regard to change of name in at least two leading Indian Daily newspapers.
3. Self-Declaration on the prescribed format by the Applicant (Appendix-I).
4. Original copy of the Government of India Gazette Notification about the change of name.
5. Self-declaration by the applicant regarding change of his/her name (Appendix-II)

OR

Submission of the Matriculation, or its Equivalent Certificates in case the student has had his/her name changed in the said certificate while studying at the University of Delhi.

OR

Proof of marriage i.e., a self-attested copy of the Marriage Registration Certificate issued by the Competent Authority in case of female students applying for change of surname Due to marriage.

6. (i) Application for change of name will be entertained only when the applicant is a student at the University of Delhi at the time of applying for change of name.
- (ii) Application for change of name from a person who is not a student at the University at the time of submission of application or who has already completed his/her course of study shall not be considered.

7. The process of changing of name may require at least 2 weeks' time after submission of application.
8. Application of students of any class for change of name shall be accepted only after 31st August 2025.
9. Any change of name/surname will be effective only after its approval by the University.
10. The name after change will be read as changed name alias/ nee earlier name.

After receipt of such requests from the Colleges/Departments, these will be examined by the University and processed for consideration in accordance with the University rules. The Principals of the Colleges/Heads of the Departments may kindly ensure that the above procedure is strictly followed.

Documents to be uploaded at the time of Admission.

The scanned copies of essential Documents to be uploaded.

For admission, scanned copies of all the essential Documents listed below, as applicable, have to be uploaded at the time of registration:

(I) Students who have passed from CBSE have to upload the following Documents:

1. Recent Photograph and Signature. (10 KB to 200 KB, JPEG Format)
2. Self-Attested copy of Class-X Marksheet. (10 KB to 200 KB, PDF/JPEG Format)
3. Self-Attested copy of Class-XII Marksheet. (10 KB to 200 KB, PDF/JPEG Format)

(II) Students from Boards other than the CBSE Board have to upload the following Documents:

1. Recent Photograph and Signature.
(10 KB to 200 KB, JPEG only)
2. Self-Attested copy of Class-X Certificate and Marksheet.
(10 KB to 200 KB, PDF/JPEG Format)
3. Self-Attested copy of Class-XII Certificate and Marksheet.
(10 KB to 200 KB, PDF/JPEG Format)
4. Compartment/Passed students have to upload both their Marksheets (compartment+ passed).
(10 KB to 200 KB, PDF/JPEG Format)

(III) Determination of the eligibility of Diploma in Engineering Technical Education:

The Academic Council of the University of Delhi has approved the recommendations of the Equivalence Committee of the Academic Council in its meeting held on 21st March, 2018 that the candidates having a three-year engineering Diploma (10 + 3) from the Board of Technical Education of Different states of India shall be eligible to seek admission in 1st year of Undergraduate Courses in Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi.

The Following Documents will be required for the purpose:

1. Recent Photograph and Signature. (10 KB to 200 KB, JPEG Format)
2. Self-attested copy of Class-X Certificate and Marksheet. (10 KB to 200 KB, PDF/JPEG Format)
3. Self-attested copy of semesters V and VI (Final Year Marksheet) (10 KB to 200 KB, PDF/JPEG Format)
4. Self-attested copy of the Provisional certificate (Most Important) (10 KB to 200 KB, PDF/JPEG Format)

(IV) Students applying under the reserved (SC/ST/ EWS/ OBC*/PwBD etc.) and BPL category, also have to upload following Documents in support of their claim, in addition to above mentioned educational Documents.

1. **Self-attested copy of the Reserved Category Certificate of the candidate only, duly issued by competent authority.**

* The Certificate must mention non-creamy layer status of the Candidate (Non-Creamy layer status issued by an authority mentioned in DOPT office Memorandum no. 336012/22/93- Estt. (SCT) Dated 15.11.1993.)

The OBC candidates who belong to the 'Non-Creamy Layer' and whose caste appears in the Central list of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT office memorandum No. 36036/2/2013-Estt. (Res-I) Dated 31 March 2016). The certificate should be issued after 31st March 2025.

Note: The certificate of the candidate must have been issued before the Date of admission. However, in the case of OBC-NCL and EWS categories, the Certificate should be made after 31st March 2025

Additional Information

1. The Department/School remains open for interaction with students on all working Days, from 9:30 a.m. to 5:00 p.m. The office of the Department/ School remains closed on Saturdays, Sundays and other Declared Holidays.
2. The OBC status will be Determined on the basis of the Central List of OBCs as notified by the Ministry of Social Justice & Empowerment on the recommendation of National Commission for Backward Classes.
3. If any false attestation/ falsified records are Detected, the student will be Debarred from attending any course in the University or its college(s) for the next five years and, in addition, a criminal case under relevant section of IPC (viz. 470, 471, 474 etc.) will be registered against him/her for requisite criminal proceeding.
4. All admissions are provisional till the verification of original certificates and confirmation by the Department. The Department/School reserves the right to cancel the provisional admission or the result of the examination of the Degree course of the concerned student at any time.

5. There is no restriction for admission to any course for gap-year students.
6. There is no provision of admission for candidates with a compartment, in Undergraduate Courses.
7. A candidate who registers himself/herself under SC/ST Category is required to produce the Category Certificate of Scheduled Caste/Scheduled Tribe in his/her own name. The Issuing Authority of the SC/ST Certificate must be any one of the following:
 - i) District Magistrate / Additional District Magistrate /
 - ii) Collector /Deputy Commissioner / Additional Deputy Commissioner /Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Assistant Commissioner.
 - iii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - iv) Revenue Officers not below the rank of Tehsildar.
 - v) Sub-Divisional Officer of the area where the candidate or his family normally resides.
 - vi) Administrator / Secretary to Administrator /Development Officer (Laccadive and Minicoy Island).
9. Aggregate marks in respect of examinations where the results are shown in grades and standards attained in Different subjects (such as the Pre-University /Pre-Degree Examination etc.) the minimum percentage of the marks for subjects given in standards is considered.
10. Candidates must ensure their respective eligibility to the course on which they apply. The Department/School reserves the right to cancel any admission at any stage if the candidate is found to be ineligible as per rules and regulations prescribed by the University from time to time.
For any Dispute, jurisdiction shall be the Delhi Courts only.
11. As per university notification vide letter No. Acad.- I/Equivalence/2012/143 Dated 28th May 2012: "The Committee recommended that the Madarsa affiliated with the corresponding State Madarsa Boards and the certificates/ qualifications of the Madarsa Boards which have been granted equivalence by the corresponding State Board of Education to that of their Senior Secondary Education, Council of Boards of School Education in India (COBSE) and/or by any other School Examination Board be recognized at par with Senior Secondary Certificate of CBSE for the purpose of admission in the Undergraduate courses.
12. Candidates who have passed the Matriculation or the S.S.L.C., S.S.C. or Higher Secondary (11-year schooling) examination only, are NOT eligible for admission to UG Course.
13. As per Distance Education Bureau (DEB) wide notification no.F.No.1-8/2022(DEBI)Dated 13.07.2022 there is no need to appear in CUET 2022 to take Admissions in the courses offered through the Distance Education Mode.

Details of the Programmes Offered by the Department

Department of Library and Information Science offers following three programmes:

- **Bachelor of Library and Information Science (BLISc)**
- **Master of Library and Information Science (MLISc)**
- **Post Graduate Diploma in Automated and Digital Library Management (PGDADLM)**

The PGDADLM course followed the NEP structure from its inception. From the academic year 2026-27 onwards, the BLISc and MLISc courses will also follow the prescribed structure of NEP 2020.

The details of the programmes are as follows:

1. Bachelor of Library and Information Science (BLISc)

Duration

Total Duration of the course will be of one year, having two semesters. The maximum period of completing the course is 3 years, wherein the student can re-appear for an odd semester or even semester examination in the corresponding semesters of the following year(s).

Syllabus

The approved syllabus for BLISc can be accessed from the link given below:

https://www.du.ac.in/uploads/2026/EC-minutes/18052026/18052026_Appendix-94.pdf

Course Structure

A one-year full-time course divided into two semesters leading to the degree of Bachelor of Library and Information Science (BLISc). The detailed structure of the BLISc course is as follows:

Options	Type of Course	Nomenclature of Course: Bachelor of Library and Information Science	Credits Distribution			Total Credits
	Post Graduate Professional		Lecture	Tutorial	Practical	
Semester I						
Core Courses	DSC-1	Library and Information Society	3	1	0	4
	DSC-2	Library Classification: Theory	3	1	0	4
	DSC-3	Basics of Information Technology Applications in Libraries: Theory	3	1	0	4
	DSC-4	Library Classification: Practical	0	0	4	4
Discipline Specific Elective	DSE-1	Basics of Information Technology Applications in Libraries: Practical	0	0	4	4
	DSE-2	Anyone of the following:				4
		Philosophy and Works of Dr. S.R. Ranganathan	3	1	0	
		Collection Development	3	1	0	
		Electronic Resource Management*	3	1	0	
Skill Enhancement Course	SEC-1	Project Work in LIS: (a) Literature Survey, and (b) Field Survey	2	0	2	4
TOTAL CREDITS						28
General Elective**	GE-1	Anyone of the following:				4
		Universe of Knowledge	3	1	0	
		Community Information Need and Services	3	1	0	
		Open Educational Resources	3	1	0	

* ELECTRONIC RESOURCE MANAGEMENT will be offered as DSE - 2 for the academic year 2026-2027.

** General Elective (GE) papers are meant for students of the other departments. For the academic year 2026-27 the department will not offer any GE.

Note: New concepts/developments which will take place may be included in the PCP classes of the course by the concerned teachers as prescribed by the department of Library and Information Science, University of Delhi

Options	Type of Course	Nomenclature of Course: Bachelor of Library and Information Science	Credits Distribution			Total Credits
	Post Graduate Professional		Lecture	Tutorial	Practical	
Semester II						
Core Courses	DSC-5	Management of Library and Information Centres	3	1	0	4
	DSC-6	Information Sources and Services	3	1	0	4
	DSC-7	Library Cataloguing: Theory	3	1	0	4
	DSC-8	Library Cataloguing: Practice	0	0	4	4
Discipline Specific Elective	DSE-3	Basics of Information Literacy	0	0	4	4
	DSE-4	Anyone of the following:				4
		School Library and Information System*	3	1	0	
		Public Library and Information System	3	1	0	
Skill Enhancement Course	SEC-2	Internship Programme	1	0	3	4
TOTAL CREDITS						28
General Elective**	GE-2	Anyone of the following:				4
		Citation Styles and Tools	3	1	0	
		Personality Development and Communication Skills	3	1	0	
		Soft Skills in Librarianship	3	1	0	

* SCHOOL LIBRARY AND INFORMATION SYSTEM will be offered as DSE - 4 for the academic year 2026-2027.

** General Elective (GE) papers are meant for students of the other departments. For the academic year 2026-27 the department will not offer any GE.

Note: New concepts/developments which will take place may be included in the PCP classes of the course by the concerned teachers as prescribed by the department of Library and Information Science, University of Delhi.

Master of Library and Information Science (MLISc)

Duration

Total Duration of the course will be of one year, having two semesters. The maximum period of completing the course is 3 years, wherein the student can re-appear for an odd semester or even semester examination in the corresponding semesters of the following year(s).

Syllabus

The approved syllabus for MLISc can be accessed from the link given below:

https://www.du.ac.in/uploads/2026/EC-minutes/18052026/18052026_Appendix-95.pdf

Course Structure

A one-year full-time course divided into two semesters leading to the degree of Master of Library and Information Science (MLISc). The detailed structure of the MLISc course is as follows:

Options	Type of Course Post Graduate Professional	Nomenclature of Course: <u>Master of Library and Information Science</u>	Credits Distribution			Total Credits
			Lecture	Tutorial	Practical	
Semester I						
Core Courses	DSC-1	Research Methodology	3	1	0	4
	DSC-2	Information and Communication Technology Applications in Libraries: Theory	3	1	0	4
	DSC-3	Marketing of Library and Information Products and Services	3	1	0	4
	DSC-4	Information Systems and Programmes	3	1	0	4
Discipline Specific Elective	DSE-1	Universal Decimal Classification: Practical	0	0	4	4
	DSE-2	Anyone of the following:				4
		Data Analytics and Visualization	3	1	0	
		Content Development: Practical	0	0	4	
		Cataloguing of Non-Book Materials: Practical*	0	0	4	
TOTAL CREDITS						24
General Elective**	GE-1	Anyone of the following:				4
		Research Metrics and Visibility	3	1	0	
		Academic Writing Tools: Practical	0	0	4	
		Reference Creation and Management Tools: Practical	0	0	4	

* CATALOGUING OF NON-BOOK MATERIALS: PRACTICAL will be offered as DSE - 2 for the academic year 2026- 2027.

** General Elective (GE) papers are meant for students of the other departments. For the academic year 2026-27 the department will not offer any GE.

Note: New concepts/developments which will take place may be included in the PCP classes of the course by the concerned teachers as prescribed by the department of Library and Information Science, University of Delhi.

Options	Type of Course Post Graduate Professional	Nomenclature of Course: Master of Library and Information Science	Credits Distribution			Total Credits
			Lecture	Tutorial	Practical	
Semester II						
Core Courses	DSC-5	Information Storage and Retrieval System	3	1	0	4
	DSC-6	Information and Communication Technology Applications in Libraries: Practical	0	0	4	4
	DSC-7	Advanced Information Literacy	3	1	0	4
	DSC-8	Academic Library and Information System	3	1	0	4
Discipline Specific Elective	DSE-3	Artificial Intelligence and Libraries	3	1	0	4
	DSE-4	Anyone of the following:				4
		Print and Electronic Sources and Literature in Humanities	3	1	0	
		Print and Electronic Sources and Literature in Natural Sciences	3	1	0	
		Print and Electronic Sources and Literature in Social Sciences*	3	1	0	
Skill Enhancement Course	SEC-1	Dissertation 1. Preparing Research Proposal; 2. Review of Literature 3. Selection of Research Method; 4. Selection of Data Collection Tools and Techniques; 5. Pilot Study; 6. Data Collection 7. Data Analysis and Interpretations; 8. Report Writing	2	0	2	4
TOTAL CREDITS						28
General Elective**	GE-2	Anyone of the following:				4
		Research and Publication Ethics	3	1	0	
		Statistical Tools and Techniques	3	1	0	
		Intellectual Property Rights	3	1	0	

* PRINT AND ELECTRONIC SOURCES AND LITERATURE IN SOCIAL SCIENCES will be offered as DSE - 4 for the academic year 2026- 2027.

** General Elective (GE) papers are meant for students of the other departments. For the academic year 2026-27 the department will not offer any GE.

Note: New concepts/developments which will take place may be included in the PCP classes of the course by the concerned teachers as prescribed by the department of Library and Information Science, University of Delhi.

Post Graduate Diploma in Automated and Digital Library Management (PGDADLM) Course

Duration

Total Duration of the course will be of one year, having two semesters. The maximum period of completing the course is 2 years. Candidates who obtain a failure aggregate or who miss the examination (Practical/Theory/Internal Assessment) may appear in the examination with the next batch.

Syllabus

The approved syllabus for PGDADLM can be accessed from the link given below:

<https://drive.google.com/file/d/1wozNHauL9-ItYTC-jlMKsZ7nyfCRg3pj/view?usp=sharing>

Course Structure

A one-year full-time course divided into two semesters leading to the degree of Post Graduate Diploma in Automated and Digital Library Management (PGDADLM).

First Semester						
<i>Course Code</i>	<i>Course Title</i>	<i>University Examination</i>		<i>Internal Assessment</i>	<i>Total Marks</i>	<i>Total Credits</i>
		<i>Theory</i>	<i>Practical</i>			
DADLM-01	Library Automation (520621101)	60	80 (Lab + Viva)	20	160	4
DADLM-02	Internet and Open Access Electronic Resources (520621102)	60	80 (Lab + Viva)	20	160	4
DADLM-03	Collection development and Digital Libraries (520621103)	60	80 (Lab + Viva)	20	160	4
DADLM-04	Digitization, Digital Libraries and Digital Preservation (520621104)	60	80 (Lab + Viva)	20	160	4
Total Credit Score (Semester I)						16

Second Semester

<i>Course Code</i>	<i>Course Title</i>	<i>University Examination</i>		<i>Internal Assessment</i>	<i>Total Marks</i>	<i>Total Credits</i>
		<i>Theory</i>	<i>Practical</i>			
DADLM-05	Research Information and Citation Management (520621201)	60	80 (Lab + Viva)	20	160	4
DADLM-06	Content Development (520621202)	60	80 (Lab + Viva)	20	160	4
DADLM-07	Programming (520621203)	60	80 (Lab + Viva)	20	160	4
DADLM-08	Project Work (520621204)	120	40 (Viva)	--	160	4
Total Credit Score (Semester II)						16
Grand Total Credits (Sem I and Sem II)						32

- The learners would be provided lab instructions for practical courses (DADLM-01 to DADLM-07) along with the list of relevant OER for reference.
- The internal assessment for the aforementioned papers will be MCQ based and will take place within the corresponding semester.
- Open Access e-resources will be provided as a study material.
- English will be the medium of instruction and examination.

FEE STRUCTURE

Mode of Fee Payment

Online: The candidates are requested to pay their fees at the time of admission through Debit card/credit card/net banking. The institute makes all transactions only in the account from where the fees have been Debited.

In order to avoid any inconvenience in future, the students are advised to use their own/mother's /father's /debit/credit card or Net Banking.

Schedule of Fees/Charges Payable Yearly

Basic Fees and Charges payable by students seeking admission to all the LIS programmes in the semester mode are indicated below. Please note that the fee structure is Different for various categories of students. Please read the notes carefully to know if any additional charges are payable Depending on your choice of programme.

Categories

The fee will be payable as per the following categories:

- Category A** - Indian Nationals who are residing in India.
- Category B** - Indian Nationals who are residing abroad and the foreign nationals seeking admission through Deputy Dean, Foreign Students, University of Delhi.
- Category C** - Persons with benchmark Disabilities
- Category D** - Orphan
- Category E** - Armed Forces and Central Police Armed Forces.
- Category F** - Transgender
- Category G** - University/Department/SOL Employee Ward
- Category H** - Supernumerary quota as decided by University of Delhi.
- Category I** - Sports Quota

BACHELOR OF LIBRARY AND INFORMATION SCIENCE (BLISc)
(Course Code 782)

Category A- UR/OBC/SC/ST

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	500
2	University Student Welfare Fund*	300
3	College Student Welfare Fund	350
4	University Development Fund*	1750
5	College Development Fund	1500
6	University Facilities and Services Charges*	1750
7	College Facilities and Services Charges	5300
8	Economically Weaker Section Support University Fund*	300
9	Examination Fee**	2020
	Total	13770

** Subject to be changed as per University rules

Category B(Column 3.4) FSR

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	500
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	5300+1500+6000=12800
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2020
	Total	21270

** Subject to be changed as per University rules

Category B(Column 3.5)NRI

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	500
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	5300+1500=6800
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2020
	Total	15270

** Subject to be changed as per University rules

Category C (PWD)

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	125
2	University Student Welfare Fund	75
3	College Student Welfare Fund	88
4	University Development Fund	437.5
5	College Development Fund	375
6	University Facilities and Services Charges	437.5
7	College Facilities and Services Charges	1325
8	Economically Weaker Section Support University Fund	75
9	Examination Fee**	505
	Total	3443

** Subject to be changed as per University rules

Category D(Orphan Students)

S.No.	Head	FEE IN RUPEES
1	Admission Fee	10
2	Examination Fees**	10
	TOTAL	20

** Subject to be changed as per University rules

Category E(Armed Forces and Central Police Armed Forces)**E.1 Armed Forces and CAPF**

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	125
2	University Student Welfare Fund	300
3	College Student Welfare Fund	88
4	University Development Fund	1750
5	College Development Fund	375
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	1325
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2020
	Total	8033

** Subject to be changed as per University rules

E.2 Before 5 year-short service

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	250
2	University Student Welfare Fund	300
3	College Student Welfare Fund	175
4	University Development Fund	1750
5	College Development Fund	750
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	2650
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2020
	Total	9945

** Subject to be changed as per University rules

E3. Ward of Armed Force & CAPF

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	375
2	University Student Welfare Fund	300
3	College Student Welfare Fund	263
4	University Development Fund	1750
5	College Development Fund	1125
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	3975
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2020
	Total	11858

** Subject to be changed as per University rules

Category F (Transgender Students)

S.No.	Head	FEE IN RUPEES
1	Admission Fee	10
2	Examination Fees**	10
	TOTAL	20

** Subject to be changed as per University rules

Category G (Permanent Employee/Adhoc/Contractual employees of DDCE/COL/SOL)**G.1 Self**

S.No	HEAD	FEE IN RUPEES
1	University Student Welfare Fund	300
2	University Development Fund	1750
3	University Facilities and Services Charges	1750
4	Economically Weaker Section Support University Fund	300
5	Examination Fee**	2020
	TOTAL	6120

** Subject to be changed as per University rules

G.2 Ward

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	250
2	University Student Welfare Fund	300
3	College Student Welfare Fund	175
4	University Development Fund	1750
5	College Development Fund	750
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	2650
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2020
	Total	9945

** Subject to be changed as per University rules

G.3 Permanent Employee of University of Delhi

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	0
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	5300
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2020
	Total	13270

** Subject to be changed as per University rules

MASTER OF LIBRARY AND INFORMATION SCIENCE (MLISc) (Course Code: 783)

Category A- UR/OBC/SC/ST

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	1000
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	5300
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	14770

**Subject to be changed as per University rules.

Category B(Column 3.4) FSR

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	1000
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	5300+1500+6000=12800
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	22270

**Subject to be changed as per University rules.

Category B(Column 3.5)NRI

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	1000
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	5300+1500=6800
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	16270

**Subject to be changed as per University rules.

Category C (PWD)

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	250
2	University Student Welfare Fund	75
3	College Student Welfare Fund	88
4	University Development Fund	437.5
5	College Development Fund	375
6	University Facilities and Services Charges	437.5
7	College Facilities and Services Charges	1325
8	Economically Weaker Section Support University Fund	75
9	Examination Fee**	630
	Total	3693

**Subject to be changed as per University rules.

Category D(Orphan Students)

S.No.	Head	FEE IN RUPEES
1	Admission Fee	10
2	Examination Fees**	10
	TOTAL	20

**Subject to be changed as per University rules.

Category E(Armed Forces and Central Police Armed Forces)**E.1 Armed Forces and CAPF**

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	250
2	University Student Welfare Fund	300
3	College Student Welfare Fund	88
4	University Development Fund	1750
5	College Development Fund	375
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	1325
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	8658

**Subject to be changed as per University rules.

E.2 Before 5 year-short service

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	500
2	University Student Welfare Fund	300
3	College Student Welfare Fund	175
4	University Development Fund	1750
5	College Development Fund	750
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	2650
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	10695

**Subject to be changed as per University rules.

E3. Ward of Armed Force & CAPF

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	750
2	University Student Welfare Fund	300
3	College Student Welfare Fund	263
4	University Development Fund	1750
5	College Development Fund	1125
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	3975
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	12733

**Subject to be changed as per University rules.

Category F (Transgender Students)

S.No.	Head	FEE IN RUPEES
1	Admission Fee	10
2	Examination Fees**	10
	TOTAL	20

**Subject to be changed as per University rules.

Category G(Permanent Employee/Adhoc/Contractual employees of DDCE/COL/SOL)**G.1 Self**

S.No	HEAD	FEE IN RUPEES
1	University Student Welfare Fund	300
2	University Development Fund	1750
3	University Facilities and Services Charges	1750
4	Economically Weaker Section Support University Fund	300
5	Examination Fee**	2520
	TOTAL	6620

**Subject to be changed as per University rules.

G.2 Ward

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	500
2	University Student Welfare Fund	300
3	College Student Welfare Fund	175
4	University Development Fund	1750
5	College Development Fund	750
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	2650
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	10695

**Subject to be changed as per University rules.

G.3 Permanent Employee of University of Delhi

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	0
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	5300
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	13770

**Subject to be changed as per University rules.

**POST GRADUATE DIPLOMA IN AUTOMATED AND DIGITAL
LIBRARY MANAGEMENT (PGDADLM)
Course Code: 916**

Category A- UR/OBC/SC/ST

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	1000
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	8400
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	17870

** Subject to be changed as per University rules

Category B(Column 3.4) FSR

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	1000
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	8400+1500+6000=15900
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	25370

** Subject to be changed as per University rules

Category B(Column 3.5)NRI

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	1000
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	8400+1500=9900
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	19370

** Subject to be changed as per University rules

Category C (PWD)

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	250
2	University Student Welfare Fund	75
3	College Student Welfare Fund	88
4	University Development Fund	437.5
5	College Development Fund	375
6	University Facilities and Services Charges	437.5
7	College Facilities and Services Charges	2100
8	Economically Weaker Section Support University Fund	75
9	Examination Fee**	630
	Total	4468

** Subject to be changed as per University rules

Category D(Orphan Students)

S.No.	Head	FEE IN RUPEES
1	Admission Fee	10
2	Examination Fees**	10
	TOTAL	20

** Subject to be changed as per University rules

Category E(Armed Forces and Central Police Armed Forces)**E.1 Armed Forces and CAPF**

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	250
2	University Student Welfare Fund	300
3	College Student Welfare Fund	88
4	University Development Fund	1750
5	College Development Fund	375
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	2100
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	9433

** Subject to be changed as per University rules

E.2 Before 5 year-short service

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	500
2	University Student Welfare Fund	300
3	College Student Welfare Fund	175
4	University Development Fund	1750
5	College Development Fund	750
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	4200
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	12245

** Subject to be changed as per University rules

E3. Ward of Armed Force & CAPF

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	750
2	University Student Welfare Fund	300
3	College Student Welfare Fund	263
4	University Development Fund	1750
5	College Development Fund	1125
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	6300
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	15058

** Subject to be changed as per University rules

Category F (Transgender Students)

S.No.	Head	FEE IN RUPEES
1	Admission Fee	10
2	Examination Fees**	10
	TOTAL	20

** Subject to be changed as per University rules

Category G(Permanent Employee/Adhoc/Contractual employees of DDCE/COL/SOL)**G.1 Self**

S.No	HEAD	FEE IN RUPEES
1	University Student Welfare Fund	300
2	University Development Fund	1750
3	University Facilities and Services Charges	1750
4	Economically Weaker Section Support University Fund	300
5	Examination Fee**	2520
	TOTAL	6620

** Subject to be changed as per University rules

G.2 Ward

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	500
2	University Student Welfare Fund	300
3	College Student Welfare Fund	175
4	University Development Fund	1750
5	College Development Fund	750
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	4200
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	12245

** Subject to be changed as per University rules

G.3 Permanent Employee of University of Delhi

S.No.	Head	FEE IN RUPEES
1	Tuition Fee	0
2	University Student Welfare Fund	300
3	College Student Welfare Fund	350
4	University Development Fund	1750
5	College Development Fund	1500
6	University Facilities and Services Charges	1750
7	College Facilities and Services Charges	8400
8	Economically Weaker Section Support University Fund	300
9	Examination Fee**	2520
	Total	16870

** Subject to be changed as per University rules

Details of the fees categories are as follows:

- CATEGORY B** – FSR (Foreign Students Registry)/NRI (Non-Resident Indian) The Details of fees are given as above.
- CATEGORY C** – The PwBD Category students will have to pay only Rs. 130/- These candidates are exempted from all types of fees.
- CATEGORY D** – Orphan students have to pay Rs. 20/- (Admission fee Rs.10, Examination fee Rs.10) at the time of admission. These candidates are exempted from all types of fees.
- CATEGORY E** – Armed forces and Central Armed Police Forces (CAPF).
- In service personnels will get 75% fee waiver (except university Dues).
 - Superannuated personnels (not superannuated before 5 years) falling in the category will get 50 % fee waiver (except university Dues).
 - Wards of personnels will get 25% fee waiver (except university Dues).
- CATEGORY F** – Transgender Students have to pay Rs. 20/- (Admission Fee Rs. 10/- and Examination Fee Rs.10/-) at the time of admission. These candidates are exempted from all types of fees.
- CATEGORY G** – For SOL/University employee and ward of SOL
- Permanent Employee/Ad hoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university Dues).
 - Ward of Permanent Employee/Ad hoc employee/Contractual employees of DDCE/COL/SOL 50% fee concession (except university Dues).
 - Permanent Employees of University of Delhi: exempted from tuition fee only.
- CATEGORY H** – Supernumerary quota as Decided by University of Delhi.

CATEGORY I – Sports quota fee (for the entry level)

- 100% fee waiver of SOL Fee for the Olympic Games/Asian Games/Commonwealth Games/South Asian Games/World Cup/World Championship/Para World Championship/Para Olympics/Para Asian Games/Special Olympics Bharat (International).
- 100% fee waiver of SOL Fee for the Games/Sports as per the Maulana Abul Kalam Azad (MAKA) Trophy Scheme of the Department of Sports, Ministry of Youth Affairs and Sports (MYAS) Government of India, conducted at International Level.
- 75% fee waiver of SOL Fee for the National Games/Federation Cup/Senior National/National/Inter Zonal National/Special Olympic Bharat (National)/Para National Championship.
- 50% fee waiver of SOL Fee for the Khelo India Youth Games Under 17/18/21/ Khelo India University Games/Khelo India Para Games/Youth/Junior National/Sub-Junior/Zonal National Competitions.
- 25% fee waiver of SOL Fee for the State Championship/Special Olympics Bharat (State)

The fees and other charges (as applicable) are to be paid ONLINE in Indian currency (Rupees) along with the application form for admission through Credit Card/ Debit Card.

Special Fee to be collected from Foreign Students

As per letter No. Ref. No. FSR/6312, Dated 24, Jan. 2013 of Dy. Dean, (Foreign Students) University of Delhi, the Department will charge (Rs. 6,000/-) Registration Fee for the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning in addition to total Fee as mentioned in Fee Structure for Category A and B to be paid to Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi. Rs. 6000/- will be added in the head of college facilities and service charges.

Indian Nationals Residing Abroad

Indian students residing abroad and falling under Category B would have to pay Rs.1500/-extra in addition to total Fee as mentioned in Fee Structure for Category A to be paid to Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi. This would include Tuition Fee and other charges.

Withdrawal of Admission and Refund of Admission/ Examination Fee as per prevailing UGC/DEB/University norms.

Criteria For Refund of Fees in Case of Cancellation/Withdrawal of Admission

Only the hard-copy (offline mode) application of the student Duly handwritten by him/her along with the relevant Documents (mentioned below) will be accepted at the concerned Regional Centre of SOL for cancellation/withdrawal of admission from the said course.

The fee shall be refunded to those students who withdraw/cancel their admission within the notified last Date of admission, after Deducting Rs.500/- as the administrative charges OR as per the prevailing guidelines of UGC-DEB/University/SOL at the time of application.

Students are advised to please visit the Institute/SOL-Website for the latest updates regarding fee refund before submitting their applications.

The following Documents of the student Duly self-attested will be required at the time of submission of application for the refund of fees:

1. Handwritten Application
2. Fee Receipt
3. SOL ID-Card
4. Bank Passbook
5. Valid Govt. ID proof such as Aadhar/Pan/Voter ID

Other Fees Chargeable

Fee Chargeable for Verification of Educational Documents/Record		
Verification for the below-mentioned categories;	Fee Chargeable (in Rs.)	
	Up to 6 years	More than 6 years
Central Govt. Office/State Govt. Office / Govt. Autonomous Body / UT Govt. Office etc.	No Fee	No Fee
Private Sector Office/ Individual/Student etc.	500/-	1000/-
Fee Chargeable from Pass out Students for Issuing Various Certificates		
Type of Certificate/ Authentication of Marks Sheets	Fee Chargeable (Rs.)	
Passing / Passing-cum-No Backlog Medium of Instruction / Letter of Recommendation / Medium of Instruction / Non issuance of CLC to Pass Out students / Authentication of Statement of Marks/ Provisional Certificate (if students come after one year or more / Any other Misc. certificate which is to be issued to the students on their request.	500/-	

For queries related to payment, Email to the Payment Gateway Helpline in the format given below-

Candidate Name	Date of Transaction	Order Id	Course Applied to	Email ID	Mobile no. Entered in UOD Application	Nature of Query
#####	DD.MM.YY	#####	e.g., B.A. (Hons.) Hindi	Registered Email Id of the Candidate	Registered Mobile No. of the Candidate	#####

Payment Gateway Helpline Email Id's are: -

- ICICI BANK - dupaymentquery@icici.com
- Axis Bank - ritu.shakya@axisbank.in
- IDBI payu - care@payu.in

Phone No.- 7304922057
Phone No.- 01141674015
Phone No.- 8373980259

EXAMINATION RELATED INFORMATION

Centre of Examination

Centre of Examination shall only be Delhi.

Admission Ticket and Date Sheet

The Admission Ticket containing Examination Roll Number, Examination Centre and the Date Sheet for the examination will only be available on the COL/SOL website <https://sol.du.ac.in>. Students are advised to download the Admission Ticket, Date Sheet etc., well before the commencement of the said examination, failing which, the consequences shall solely be the responsibility of the concerned student. COL/SOL provides important information to the students through SMS on their Mobile Numbers registered with Department/School and also through notices posted on the COL/SOL website. Students are strictly advised to keep visiting the COL/SOL Website regularly and also login to their respective Student Dashboard for Information and Updates.

The student must download the Date Sheet and Admission Ticket from COL/SOL Website– <https://sol.du.ac.in>.

Internal Assessment

- As per the AC Resolution No 14 dated. 3.8.2022 and EC Resolution No 18 (18-11) dated 18.8.2022. The continuous assessment (Internal Assessment) has been implemented in all the programmes being offered by the Department/School from the Academic Session 2023-24. The details of procedures of Internal Assessment will be available on COL/SOL website.
- For this purpose, DDCE/SOL/COL has decided to conduct online Multiple-Choice Questions (MCQ) based Internal Assessments including Continuous Assessments for each Semester separately which will be conducted before the Semester Examinations.

Evaluation Criteria

The examination relating to BLISc and MLISc Programmes will have:

- i. Continuous evaluation (Internal Assessment)
- ii. Term-end examination (Theory and Practical)

The examination relating to PGDADLM Programmes has three components:

- i. Internal Assessment (20 Marks)
- ii. Term – end examination (Practical + Viva) (80 Marks)
- iii. Term – end examination (Theory) (60 Marks)

On the basis of the aggregate marks obtained in all the courses (Theory, practical and project work) the division will be awarded. To fulfil the requirements in all the Programmes, a candidate has to score minimum passing marks as per the University of Delhi.

Minimum Acceptable Level of Academic Standards

The minimum acceptable level of achievement that a student must demonstrate to be eligible for the award of academic credit or a qualification is the minimum acceptable level of academic standards. The Letter Grades and Grade Points which shall be used to reflect the outcome of assessment process of the student's performance is indicated below:

Letter Grades and Grade Points

Letter Grade	Grade Point
O (outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

RECHECKING/REVALUATION OF SCRIPTS

As per the Directive of the University, the applications for revaluation will be accepted by the University within two weeks from the Date of Declaration of results. The tabulated results shall be made available on the website as well as the office of the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi.

Rules for Rechecking of Answer Script

1. Rechecking is to be applied for, within 15 Days from the Date of publication of result on university web site.
2. Rechecking in Practical examination etc. is not undertaken but, in the course, /subject where rechecking is permissible the answer books are checked just to ensure that all the questions attempted by the candidate have been valued, that the marks awarded have been totaled correctly and that the total marks have been correctly carried over to the result statement.
3. Fee for Rechecking of the result is Rs. 1000/-per paper payable online on DU website.
4. Applications for Rechecking of results, received after 21 Days from the Date of Declaration of result on the University web site shall not be entertained.
5. Application form is accepted for Rechecking of results provisionally, subject to the particulars being found correct after scrutiny.

The candidate is required to produce a photocopy of his/her current Admission Ticket for verification of Roll No. at the time of submission of application form for Rechecking.

6. Entries made by the candidate should be verified by the Principal of the College concerned.

Rules for Revaluation of Answer Script

1. Revaluation is allowed only in theory papers of non- professional courses, which have not been jointly valued.
2. Carefully select the papers in which you wish to seek revaluation. No second application for additional papers shall be accepted and will be summarily rejected.
3. Revaluation is to be applied for within 15 Days of the Date of uploading of result on the University website.
4. The candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verification of Roll No., marks etc. at the time of submission of Application Form for Revaluation.
5. Entries made by the candidate should be verified by the Principal of the College concerned.

Please Note that

When you apply for revaluation, you surrender your original performance and will have to accept the revised performance in which:

- a) There can be NO CHANGE, there can be an increase or there can be a DECREASE in the marks,
 1. The application is to be made by the candidate in his/her own handwriting and with his/her own signature and not by anyone else on his/her behalf.
 2. Prescribed fee: Rs.1000/- per paper to be Deposited online on the University website: www.du.ac.in.
 3. If the award after Revaluation varies from the original award, up to and including $\pm 5\%$ of the maximum marks, the original award will stand.
- b) If the award of the first Revaluation is beyond $\pm 5\%$ and up to $\pm 10\%$ the average of the marks of original examiner and the first Revaluation will be taken.
- c) If the award after Revaluation varies from the original award by more than $\pm 10\%$ of the minimum marks, the answer script will be examined by a Second Evaluator (other than original and first) and the average of the two nearest award out of the three awards thus available (including the original award) shall be taken as final.

Rules for Supply of Copy of Evaluated Answer Script

1. If the candidate wants a copy of the evaluated answer script, he/ she should select the paper carefully.
2. The application should be submitted between 61st Day and 75th Day of Declaration of result on the University website.
3. The candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verifications of Roll No., marks etc., at the time of submission of Application Form.
4. Entries made by the candidate must be verified by the Principal of the College/Head of the Department concerned.
5. The application is to be made by the candidate in his/her own handwriting and with his/her own signature and not by anyone else on his/her behalf.
6. The examination office will endeavour to provide a copy of Answer- Script within 30 Days of submission of application. The student is required to collect the copy of the evaluated answer script within a period of 15 Days from the Date of intimation of availability of the script on the University website.
7. If a student finds any error in totaling of marks or finds that any question has not been evaluated, then he/she should communicate this to the Examination office in the prescribed proforma within a period of 10 Days of the collection of the evaluated answer script.
8. Any representation other than that relating to total errors or unmarked questions shall not be admissible.
9. The student is advised to visit the website of the University of Delhi, for rules and prescribed fee to be paid online to get a photocopy of the answer script.

For Exam Related queries, please visit the website of Exam Branch, University of Delhi.

www.exams.du.ac.in

RE-ADMISSION

Re-Admission

The cancellation cases of SOL students will not be re-admitted in any circumstances. In such cases the enrollment number will also be annulled.

However, such Discontinued cases of SOL students for re- admission will be forwarded to the Admission Committee for further Decision in the matter on individual merit basis.

Inter-College/University Migration

As per the Amended Ordinance IV of the Ordinances of the University of Delhi applicable for necessary compliance.

1. Inter-university migration may be permitted only in the beginning of the III Semester of undergraduate Programmes under semester mode on production of (i) Leaving Certificate from the Principal of the College or from the Registrar of the University he/she is leaving and (ii) Marksheet of the examinations already passed and (iii) Documentary evidence in support of the ground on which migration has been sought.

Provided that such a student will have to pass all the papers of Semester-I & Semester-II examinations of the said course of the University of Delhi.

2. Admission of a student to the University in the III Semester of study for B.A./B. Com Degree examination may only be allowed on the grounds that the parent or guardian of the student has migrated to Delhi.
3. (a) Inter College migration within the University of Delhi in the III Semester of Undergraduate Courses under the semester mode may be allowed subject to availability of seats and consent of Principals of both the colleges.
(b) Inter College migration will not be allowed at the post-graduate level.
(c) The last Date for migration will be 31st August.
4. Application for migration from one college of the University of Delhi to another shall only be entertained by the Principal if forwarded by the Principal of the college from which migration is sought, and the necessary alteration in the enrolment entries shall only be made in the University Register by the Registrar after obtaining the consent in writing from both Principals.

Re-Admission

5(a) A student at the university having failed to pass any examination of the University will be registered as an Ex-student for re-appearing in the said examination subject to the conditions laid Down under the Regulation of the University relating to Conditions of Admission to University Examinations.

STUDENT- SUPPORT SERVICES

Study Material

As per DEB guidelines, provision to provide Self Learning Material (SLM) to all the enrolled students of the Department/School is a mandatory requirement. Accordingly, the syllabus for all papers of the various programmes is Divided into suitable number of SLM (Self Learning Material). These SLMs are prepared by experienced faculty and cover the entire course prescribed by the University of Delhi. **A soft copy** of the study material is available on the Department/School Website. The printed study material is Distributed/dispatched from the SLM Distribution Centre B-19, Wazirpur Industrial Area, Nearest Metro Station Shalimar Bagh, New Delhi-110052 or the Designated centers.

Academic Counselling Sessions (ACS)

Academic Counselling Sessions are conducted on Sundays/Gazetted holidays. Moreover, the Department/School also conducts a few batches on regular weekdays at the regional centres to provide maximum face-to-face counselling sessions for the students. Classroom lectures and Discussions are organized at various centres for a specified period. Local students may be provided D.T.C. Destination bus pass facility (Single Route) till end of the Examination from their residence to the Department/School (North Campus) or South and West Regional Centre.

Open Learning Development Centre (OLDC)

The Open Learning Development Centre is a constituent of the Campus of Open Learning, University of Delhi. Designed to be a resource centre, we provide technical and resource support for Developing basic skills as well as advanced expertise in the field of Distance education and open learning, while drawing upon academic resources of the University of Delhi.



The objectives and functions of the Open Learning Development Centre (OLDC) are:

- to facilitate the School of Open Learning in converting the current correspondence- based educational programmes to the open and Distance learning mode using educational technologies.
- to provide technical and resource support to plan and design new educational programmes in the open and Distance learning mode, to be offered by the Department of Distance and Continuing Education and the School of Open Learning, University of Delhi.
- to initiate and undertake training and capacity building to strengthen the professional and technical capacities of the faculty of the School of Open Learning (SOL), as well as other interested faculty members of the University of Delhi.
- to harness potential of information and communications technologies and facilitate planning, Design and execution of innovative approaches to learning to strengthen the teaching & learning processes.
- to initiate and facilitate networking among teachers within the University of Delhi and across universities, for the Development of new and flexible teaching-learning practices.

Armed with the aforementioned mandate, the Open Learning Development Centre (OLDC) focuses on enhancing education through innovative learning methods and advanced technology, supported by a range of facilities Designed to meet Diverse student's needs. By integrating modern technology and pedagogy, we aim to enhance the quality of teaching and provide facilities to follow best practices for curriculum Development and assessment.

At the **Content Development Lab** of OLDC, we ensure that the content created for effective pedagogical methods, ensuring qualitative teaching and effective learning for students, is of high quality, adaptable and adaptive according to the educational pursuits and interests of the Open and Distance Learners (ODLs).

The **Advanced Software Development Unit** of OLDC has been continuously engaged in ensuring a hassle-free experience for our 4.5 lakh ODLs by resorting to apt tech intervention from time to time. The Development of PRAGYAN LMS and COL Radio platform are notable steps in this regard.

PRAGYAN LMS

With the launch of PRAGYAN, a Learning Management System (LMS), OLDC has taken a significant step to redefine open and Distance learning provided by the SOL. PRAGYAN facilitates students with a Digital platform which allows them to track their performance and identify areas of improvement. By integrating modern technology with pedagogy, PRAGYAN provides students with a Dynamic and supportive environment to study and grow.

PRAGYAN has revolutionized the way students at SOL (around 4.5 lakh in total!) learn and interact with their coursework. This innovative platform offers a host of features that enhance the overall learning experience.

One of the most significant benefits of PRAGYAN is the ability to take internal assessments online, directly through the platform, thereby eliminating the need for physical submission. This saves time and provides a more flexible and accessible way to engage with the course material. The PRAGYAN platform offers a comprehensive library of Study Learning Materials (SLMs) that can be accessed anytime, anywhere. These SLMs serve as valuable aids for students, helping them to understand complex concepts and prepare effectively for exams.

PRAGYAN has proven to be a game-changer for SOL students. It helps foster a more interactive and collaborative learning environment. Students can connect with their peers and engage in Discussions, sharing insights and ideas. By providing convenient access to online assessments, study materials, and a collaborative learning environment, the platform empowers students to take control of their education and achieve their academic goals at their own pace.

COL RADIO

Campus of Open Learning Radio (COL Radio) offers a Digital platform for connecting students worldwide. It provides students with interactive and engaging educational content. Students have access to a range of resources, including lectures by renowned professors, interviews with experts, educational podcasts, academic updates, and other information. It offers students access to the content relevant to their pursuits and interests and supplements the traditional educational system.



COL Radio is run by a Dedicated team of educators, content creators, and technical staff who work in tandem to create, curate, and broadcast podcasts. Podcasts are categorized into academic and informative themes. Under the academic theme, it provides material related to various Disciplines taught at School of Open Learning by supplementing learning materials with lectures, Discussions, and interviews. They enhance classroom learning and provide in-depth knowledge. It also provides a platform for students to express their views and share experiences and talents. By providing a supporting environment that allows learners to express themselves and be creative, COL Radio ensures sustainability to evolve with emerging trends in technology and requirements of education. This flexibility allows COL Radio to remain responsive to the Dynamic nature of Distance learning and continue Delivering high-quality educational content that is relevant to the needs of our large and Diverse bunch of ODLs. The platform intends to inform, entertain and inspire through a blend of music, talk shows, and community-driven& community-centric programmes.

By integrating academic enrichment, social advocacy, and financial sustainability, COL Radio enhances educational experiences and empowers students to perform to their full potential. It is a Dynamic and responsive platform, evolving with advancements in technology and education so that learners are continually equipped with high-quality and engaging content.

Call Centre

The Open Learning Development Centre (OLDC) has established a Dedicated Call Centre for students at the School of Open Learning (SOL), University of Delhi.

The Call Centre provides assistance regarding admissions, examinations, study material, internal assessment, Degree, migration, alumni services, and other student-related queries.

HELPDESK SUPPORT

Monday to Friday: 09:30 AM to 5:30 PM
011-65213030, 011-35663474

Educational Technology Media Lab

The Educational Technology Media (ETM) Lab at the OLDC is central to help transform education through technology. This facility plays a critical role in the creation of Audio & Video learning materials, Designed to enhance the educational experience of our ODLs. Our ETM Lab has taken a significant step in the Direction of blended learning experience by producing high-quality audio and video resources, offering students an immersive and flexible approach to learning.

At the heart of the ETM Lab's work is the creation of audiovisual content that complements traditional Self-Learning Materials (SLMs). While SLMs are structured to provide in-depth knowledge, video and audio materials add a new Dimension, making learning more Dynamic and engaging. These multimedia materials serve as a powerful tool for explaining complex concepts, enabling students to visualize and understand topics more effectively. Whether it's through video lectures, interactive Demonstrations, or audiobooks, the team at ETM Lab ensures that students have access to a wide array of learning formats to choose from.

The lab also produces audiobooks, which are immeasurably valuable for students, especially for those who prefer auditory learning or want to study while multitasking. They also cater to students with visual impairments or those who find it easier to absorb information through listening rather than reading.

Another exciting initiative from the ETM Lab is the production of podcasts and interviews with subject matter experts, educators, and thought leaders. These podcasts help students to gain insights into various fields, learn from experienced professionals, and stay updated on the latest trends and Developments in education. By incorporating these into our learning ecosystem, we create a well-rounded platform for knowledge sharing and professional growth.

The ETM Lab's efforts are further extended through its collaboration with OLDC's YouTube channel, "COL Radio." Here, the content Developed by ETM Lab is made available to a wider audience, providing not only COL/SOL students but also the broader learning community with access to valuable educational resources. Interviews, Discussions, tutorials, and video bulletins produced in the ETM Lab are regularly uploaded to keep students informed and engaged with current trends and events. As we continue to invest in technology-driven education, the ETM Lab will remain at the forefront of our efforts to provide students with the best possible tools for success.



The **Swami Vivekanand Knowledge and Information Resource Library (SVKIRL)**, stands as a testament to the transformative power of education. As a fully automated and highly resourceful automated information centre specialising in the field of Distance education, this library has set benchmarks in providing comprehensive academic support to the library users, pursuing flexible learning pathways. SVKIRL boasts of an extensive collection of resources that cater to the Diverse academic needs of its users.

Centre for Innovative Skill Based Courses (CISBC)

Centre for Innovative Skill based Courses (CISBC) was launched on 31st January 2024, under **Open Learning Development Centre**, Campus of Open Learning, University of Delhi to provide the necessary support to students in equipping them with skill sets, making them job-ready in the future, thereby enhancing their employability quotient. Courses offered under CISBC primarily focus on equipping students with "real world skills" that they can use straightaway in jobs.

The following courses are currently offered by CISBC under OLDC. These courses are generally conducted twice in an academic year in two batches, as per the following schedule:

- **July to December**
- **January to June**

In addition to the regular batches, some courses offered under CISBC are for short-term duration, such as three months, two months, one month, twenty-one days, ten days, forty-eight hours, and sixteen hours. The schedule for these short-term courses is decided on the basis of student enrolment and demand during the academic year, instead of following a fixed biannual schedule.

Offered Courses :

S. No	Name of Course	Duration	Fees	Eligibility
1	Certificate Course in Animation and Motion Graphics	6 Month's	Rs. 35000	12th pass from any stream
2	Certificate Course in Bakery and Confectionery	6 Month's	Rs. 25000	10th pass from any stream
3	Certificate Course in Python Programming (Basics to Advanced)	6 Month's	Rs. 10000	12th pass from any stream
4	Certificate Course in Photography and Video Editing	6 Month's	Rs. 20000	12th pass from any stream
5	Certificate Course in Stenography & Secretarial Practices	6 Month's	Rs. 20000	12th pass from any stream
6	Certificate Course in Media Studies and Journalism	6 Month's	Rs. 20000	12th pass from any stream
7	Certificate Course in Basics of Robotics	6 Month's	Rs. 10000	10th pass from any stream
8	Certificate Course in Digital & Social Media Marketing	6 Month's	Rs. 30000	12th pass from any stream
9	Certificate Course in Library and Information Science	6 Month's	Rs. 6000	12th pass from any stream
10	Certificate Course in Lab Technology & Lab Management	6 Month's /80 Hour's	Rs. 6000	10th pass from any stream
11	Certificate Course in Basic Computer Application	6 Month's	Rs. 6000	10th pass from any stream
12	Certificate Course in Graphic Design and DTP	6 Month's	Rs. 20000	12th pass from any stream
13	Certificate Course in Medical Transcription	6 Month's	Rs. 30000	12th pass from any stream
14	Certificate Course in Beauty and Hair Lab	3 Month's	Rs. 10500	10th pass from any stream
15	Certificate Course in Introduction to Computer Networking	3 Month's	Rs. 6000	12th pass from any stream
16	Certificate Course in English Language (Offline)	3 Month's	Rs. 5000	10th pass from any stream
17	Certificate Course in English Language (Online)	3 Month's	Rs. 3000	10th pass from any stream

18	Certificate Course in Basics of Accounting and GST	2 Month's/16 Hour's	Rs. 6000	12th pass from any stream
19	Certificate course in Advanced Accounting and Financial Management	2 Month's/16 Hour's	Rs. 6000	12th pass from any stream
20	Certificate Course in Introduction to Basic Electrical Systems	2 Month's	Rs. 2000	10th pass from any stream
21	Certificate Course in AC & Refrigerator Repairing	1 Month	Rs. 5500	10th pass from any stream
22	Certificate Course in Nail Art Training	1 Month	Rs. 3000	10th pass from any stream
23	Certificate Course in Motor Driving for Girl's (Car)	21 Day's	Rs. 5000	10th pass from any stream
24	Certificate Course in RO Repairing	10 Day's	Rs. 2000	10th pass from any stream
25	Certificate Course in Counselling and its Applications (Online)	48 Hour's	Rs. 5000	UG in Psychology, Social Work, Social Sciences, or any other relevant discipline.

Centre for Indian and Foreign Languages (CIFL)

CISBC, functioning under Open Learning Development Centre (OLDC), provides a dedicated centre for learning Indian and Foreign Languages, namely the Centre for Indian and Foreign Languages (CIFL). At present, CIFL offers part-time **Certificate and Diploma Courses** in collaboration with the **Department of Germanic and Romance Studies and the Department of East Asian Studies**. Trainers for these foreign language courses are provided by the respective departments for teaching these languages at OLDC.

Currently, these courses are being offered in the following 8 (eight) Foreign Languages:

S.N.	Language Name	Fee Structure for Certificate Courses	Fee Structure for Diploma Courses	Course Duration
1	Chinese Language	Registration Fee: Rs. 200/- Course Fee: Rs. 10,000/- Enrolment Fee: Rs. 300/- Examination Fee: Rs. 510/-	Registration Fee: Rs. 200/- Course Fee: Rs. 15,000/- Enrolment Fee: Rs. 300/- (If applicable) Entrance Examination Fee: 500/- (If applicable) Examination Fee: Rs. 510/-	1 Year
2	Korean Language			
3	Japanese Language			
4	French Language			
5	Spanish Language			
6	German Language			
7	Italian Language			
8	Portuguese Language			

Disclaimer:

- All rights related to skill course's structure and timetable and that of the language courses are reserved by the Centre for Innovation and Skill Based Courses (CISBC), OLDC.
- Schedule of every skill-based course or language course being offered by CISBC, OLDC is subject to the number of enrolment's per course.
- Schedule of every skill-based course or language course being offered by CISBC, OLDC is subject to the availability of trainers.

Important Information:

- Registrations in these courses are open for all, including University of Delhi students.
- Admissions are on first cum first serve basis (as per the number of seats in each course).
- Fees once paid will not be refunded.

Address: Open Learning Development Centre

2nd Floor, ARC Building, University of Delhi,
Opposite S.G.T.B. Khalsa College, Delhi-110007

(Nearest Metro Station Vishwavidyalaya on Yellow Line)

Address: CISBC/OLDC**Campus of Open Learning, University of Delhi**

C-2, Block C3, Keshav Puram, Tri Nagar, New Delhi, Delhi -110035

(Nearest Metro Station Keshav Puram on Red Line) Phone: 011-27181469

**Contact Us:**

Phone: +91 9217358003 / 011-65213030 / 011-35663474



Website: oldcd.edu.ac.in



CISBC Email : skillcentre.cisbc@col.du.ac.in



CIFL Email : cifl@oldcd.edu.ac.in

Library Facility

The Department/School has a library at the Main Campus as well as at its South Regional Centre and at West Regional Centre, Keshavpuram Delhi. The library resources covering all aspect of Social Sciences, and humanities such as Mathematics, Computer Sciences, Psychology, Management, Library and Information Sciences, History, Economics, Political Sciences, Education, English, Hindi, Sanskrit, Commerce, Accounting and many more. The library has ample collection of textbooks, general books, reference books, journals, and magazines. However, the library services to the students of Hons. Courses are available from North Centre only. The following services /facilities are provided in the library:

- Registration & Renewal of Membership
- Lending Service
- Reference Service
- Reading Room facility

- Book Bank facility
- EOC (Equal Opportunity Cell) for visually impaired students.
- Web OPAC Service.
- DU E-Library Service
- E-Dues Clearance Service

Through DU e-library, SOL, Library provides access of e-resources acquired by Central library, University of Delhi.

B.A. and B.Com. Programme courses students can borrow a maximum of two (02) books and Hons. Course students can borrow three (03) books from Student Unit at a time for a maximum period of 30 Days. The students must return the books borrowed from student unit within 30 Days. Failing to Do so will attract late fine.

The timings of the library are as follows: -

09:30 A.M. to 05:00 P.M. (Except Saturday, Sundays and other Holidays)

The SOL Library remains open During Academic Counseling Sessions and P.C.P. Classes. Once the Fee Receipts, I-Card and School Admission Number (SOL Roll No.) of the students are generated, the students automatically become the members of the library. Students Desirous to use the library services will have to bring their fee receipt along with Identity Card on every visit to the library and the same is to be shown as and when required.

If any book(s) issued is/are lost, the students will be required to replace it with the latest edition of the book(s) along with the late fine, if any.

Reference Books and Magazines are not issued under any circumstances.

Book Bank

The Department/School has the facility of Book Bank for the marginalized/weaker section student. From book bank, maximum (04) four books are issued to students throughout the semester. The students must return the books borrowed from book bank within 10 Days after the completion of each semester examination. Failing to Do so will attract late fine.

Book Exhibitions

Library organizes book exhibitions and other user awareness programs from time to time to make users aware of the library resources.



Identity Card

Every student is required to have an Identity Card from the Department/School. The student can Download the same from Department/School website <https://sol.du.ac.in>.

Student Counselling Facility

Members of the teaching Departments are available to solve the academic problems of students on all working Days in the Department/School at the Main Campus only. Their availability is Displayed on the website.

Financial Support Scheme

Book Bank Facility

- Book Bank facility is available for students whose family income from all sources is below 2.5 Lakh per annum.
- To avail of this facility the applicant must upload Income Certificate.

Note: Applicants are not entitled to avail of this facility if they have not selected the appropriate option and have not uploaded the Income Certificate.

Financial SUPPORT Scheme

The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (DDCE/SOL/COL) in the spirit to facilitate financially weak students as per guidelines Decided by the University of Delhi, is announced Financial Support Scheme for DDCE/SOL/COL students. This scheme is reflected through a fee waiver for the students enrolled in DDCE/SOL/COL and having their family income below the poverty line. The fee waiver includes all components of fee paid by students except Examination Fee. (University Dues)

To avail Financial Support Scheme in term of Fee Waiver, the student has to Determine the following:

Eligibility:

A student studying at DDCE/SOL/COL University of Delhi and his/her Annual Family Income falling in below mentioned categories is eligible to apply.

Family Income (in Rupees)	(Eligibility) Fee Waiver (Percentage)
Category 1 Less than 4,00,000	Up to 100%
Category 2 4,00,000-8.00,000	Up to 50 %

(Candidates with ER/Arrears of previous examination papers are not eligible to apply)

Documents required:

1. Income Certificate: Annual family income Certificate issued by Govt. office for the current financial year.
2. Copy of current Fee Receipt.
3. Copy of Marksheet of the last exam passed.
4. Cancelled Cheque/Copy of Bank Pass Book showing the student Name, Account Number and IFSC code.

Important: Date for application and online link will be notified separately later.

PwBD Category

As per Delhi University Notification No.Aca.1/082/2001/ PwBD/2012- 2013/355, Dated 13th Sept. 2013, the following amendment to ordinance (4) of the university has been added after subclause 2 of Ordinance (4) of the said Ordinance.

"Provided that the Persons with Physical Disabilities shall be waived off all the fees payable including the Examination fee and other University fees (Except Admission fee).

The government of India notified the 'persons with benchmark' in this Ability Act (PwBD) vide notification No. ACT No.49 of 2016 Dated 17.12.2016. The Admissions in University of Delhi are taking place as per PwBD Act-2016.

Facilities for Students with Disabilities

The Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning has endeavored to pay special attention to the academic needs of students with Disabilities. Their number on Department/School rolls has been increasing steadily, indicating the growing importance of Distance education for this critical sector.

As per the UGC guidelines, we are in the process of setting up an enabling unit with modern facilities such as computers and reading machines. The Department/School already has a Disability Coordinator and a Committee to help such students. As per Delhi University Decisions, fee concession is provided to students with Disabilities. Study material is being provided in DAISY audio format.

A Single Window Service counter is available for Disabled students in the Record Room, on the ground floor of the main building of Department/School. Such Students can approach this counter or get in touch with the Assistant Registrar, Admissions in case they face any Difficulty.

Financial Assistance to SC/ST Students of State Government.

Students belonging to Scheduled Castes /Scheduled Tribes are advised to apply to their respective State Governments for financial assistance to Defray the expenses of their education.

Financial Assistance to Transgender Students

Transgender Students have to pay Rs. 20/- (Admission fee Rs. 10/- and Examination Fee Rs. 10/-) at the time of admission. These candidates are exempted from all types of fees.

Fee Concession to University/Department/School Employee/Ward

- Permanent Employee/Ad hoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university fee Dues).
- Ward of Permanent Employee/Ad hoc employee/Contractual employees of DDCE/COL/SOL 50% fee concession (except university fee Dues).
- Employees of University of Delhi: exempted from tuition fee only.

Fees Concession for meritorious female students

The female students of Undergraduate and Postgraduate Courses of DDCE, SOL, COL who obtains 8.5 CGPA in their examination will get full fee concession for the next year. The students should have cleared all their examinations for the previous years.

Note:- Those Female students who are eligible for both FSS (**Financial Support Service**) and Fee Concession for Meritorious Female Student, shall be entitled to avail only one scheme as per their choice.

Sports Excellence and Incentive Policy

(EMPOWERING STUDENTS SPORTSPERSONS AT SCHOOL OF OPEN LEARNING, UNIVERSITY OF DELHI)

A. Main Objectives of the Sports Excellence and Incentive Policy

Encourage Excellence in Sports

To promote and reward outstanding performances in sports by providing cash awards, fee waivers, and recognition to students excelling at international, national, and state-level competitions.

Support and Motivate Participation

To foster inclusivity and increased participation in sports by recognizing achievements across Diverse competitions (including para-sports and Special Olympics), thereby creating opportunities for all students.

Ensure Transparency and Fairness

To establish clear and structured criteria for awarding incentives, ensuring an equitable, merit-based system governed by a competent sports committee.

These objectives aim to build a strong sports culture while supporting student-athletes' financial and motivational needs.

A. Incentive Categories and Awards

Category	Level of Sports Competition	Certificate Issuing Authority	Positions (1st, 2nd, 3rd) Cash Award	Participation Cash Award	Fee Waiver	Remarks
A	Olympic Games/ Asian Games/ Commonwealth Games/ South Asian Games/ World Cup/ World Championship/ Para World Championship/ Para Olympics/ Para Asian Games/ Special Olympics Bharat (International)	IOC / OCA / CGF / SAOC / ISF / IPC / Special Olympics Bharat (International) recognized and funded by the Ministry of Youth Affairs and Sports (MYAS)	Rs. 1,00,000	Rs. 50,000	100% full fee waiver of SOL at entry level University Dues only	The cash award will be given to the student at the end of the academic year.
A1	Games/Sports as per the Maulana Abul Kalam Azad (MAKA) Trophy Scheme of the Department of Sports, Ministry of Youth Affairs and Sports (MYAS), Government of India, conducted at international level	ISF / IOA / NSF recognized and funded by Ministry of Youth Affairs and Sports (MYAS)	Rs. 75,000	Rs. 35,000	100% full fee waiver of SOL at entry level University Dues only	The cash award will be given to the student at the end of the academic year.

Category	Level of Sports Competition	Certificate Issuing Authority	Positions (1st, 2nd, 3rd) Cash Award	Participation Cash Award	Fee Waiver	Remarks
B	National Games/ Federation Cup/ Senior National/ National/ Inter-Zonal National/ Special Olympic Bharat (National)/ Para National Championship	National Sports Federation (NSF) / Special Olympic Bharat (National)	1st: Rs. 40,000 2nd: Rs. 30,000 3rd: Rs. 20,000	–	75% full fee waiver at entry level University Dues + 25% of SOL fee	The cash award will be given to the student at the end of the academic year.
B1	Khelo India Youth Games Under 17/18/21/ Khelo India University Games/ Khelo India Para Games/ Youth/ Junior National/ Sub-Junior/ Zonal National Competitions	National Sports Federation (NSF) / Special Olympic Bharat (National)	1st: Rs. 30,000 2nd: Rs. 20,000 3rd: Rs. 10,000	–	50% full fee waiver at entry level University Dues + 50% of SOL fee	The cash award will be given to the student at the end of the academic year.
C	State Championship/ Special Olympics Bharat (State)	State Sports Association (SSA)	1st: Rs. 15,000 2nd: Rs. 10,000 3rd: Rs. 5,000	–	25% full fee waiver at entry level University Dues + 75% of SOL fee	The cash award will be given to the student at the end of the academic year.

C. Notes

Cash award will not be given for tournaments held more than once a year (July–June) of the relevant year.

Cash award will be given to the Bonafide student (SOL) of the academic year (July–June of the relevant year) for which she/he is applying for the award.

In case of a student securing a position in multiple tournaments in Different games/sports, only one highest amount of cash award will be admissible to the student, irrespective of the number of

sports/events in which she/he has participated and won a position. For example, if a student wins medals in two or more Different games/sports in one year, then only the single highest achievement (in any one of the two or more games/sports) will be considered.

For World Cup/World Championship/Asia Cup/Asian Championship/Commonwealth Championship (4-year cycle), the proportionate cash award will be given for 1 year (1/4), 2 years (1/2), 3 years (3/4), and so on in this 4-year cycle.

In the event of any inconsistency or Dispute with respect to this cash award/prize scheme, the interpretation given by the Sports Committee shall be final and binding.

The Sports Committee may convene multiple meetings During the academic year, as and when required, to ensure timely Decision-making, grievance redressal, and effective implementation of the policy.

The Sports Committee reserves the right to revise or modify the structure and amount of Cash Awards and Fee Waivers under various incentive categories, based on institutional needs, available resources, and prevailing circumstances.

A student who Does not fall under any of the specified incentive categories but demonstrates potential to win medals or represent the SOL in recognized sports events may be provided with sports equipment, kits, or allowances at the Discretion of the Sports Committee.

D. Composition of the Proposed Sports Committee

- Director, COL/Nominee – Chairperson
- Principal, SOL – Ex officio member
- One external member to be nominated by the Chairperson
- Four/six members to be nominated by the Chairperson/Competent Authority

REGIONAL CENTRES

Regional Centres

Complete Details of contact information for the Department/School and its South and West Regional Centres are provided below. Students may contact the Department/School in case of any problem. In addition, the Department/School has a website also which	provides essential information services related to updating of student's profile, status of Degree, Marksheet, Exam Form/Demand Letter, Academic Counselling Sessions, Old Question Papers, Study Materials, Syllabus, Faculty Members contact timing etc. Students can visit at https://sol.du.ac.in.
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NORTH CAMPUS	SOUTH CAMPUS	WEST CAMPUS	EAST CAMPUS
North Regional Centre	South Regional Centre	West Regional Centre	East Regional Centre
Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi, 5, Calvary Lane, Delhi-110007	Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi, South Moti Bagh, (Old Motilal Nehru College Building), New Delhi	Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi, C-2, Keshav Puram, University of Delhi, Delhi – 110035	Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi, Plot No – 4, Fc – 10 Tahirpur, Delhi-110095
Contact – 01165213030	Contact – 01124151600	Contact – 9911191926	Contact – 9818579225
Email Id	Email Id	Email Id	Email Id
ddnorth@sol.du.ac.in	ddsouth@sol.du.ac.in	ddwest@sol.du.ac.in	ddeast@sol.du.ac.in

Activities Conducted at Regional Centres

The following services are provided at the Regional Centres of the Department/School.

1. Dispatch/Distribution of Study Material to the students.
2. Facility of borrowing books from the library and use of Reading Room.
3. Organization of Academic Counselling Sessions on working Days/Saturdays/Sundays.

SOL Call Centre/Helpline:

Ph: 01165213030
Ph: 01127008300
Toll-free: 1800118301

LAWS TO PROTECT STUDENTS

Prohibition and Punishment for Ragging (ORDINANCE XV-C)

1. Ragging, in any form, is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be Dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which Dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which -
 - a. involve physical assault or threat to use physical force.
 - b. violates the status, Dignity and honor of women students.
 - c. violates the status, Dignity and honor of students belonging to the scheduled castes and tribes.
 - d. exposes students to ridicule and contempt and affects their self-esteem.
 - e. entails verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of the College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that, for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice- Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his / her Decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a Determination by the relevant authority under clause (7) Disclosing the occurrence of ragging incidents Described in Clause 3(a), (b) and (c), the Vice-Chancellor shall Direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or Direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, Departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

11. In case any students who have obtained Degrees or Diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of Degrees or Diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions/Directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective.

Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

The Disciplinary/Anti-Ragging Committee of School of Open Learning

S. No.	Name	Designation
1.	Prof. U.S. Pandey, Dy. Director, West Regional Centre, SOL	Chairperson
2.	Prof. Suman Kumar Verma, Dy. Director, North Regional Centre, SOL	Member
3.	Prof. J. Khuntia, Deputy Director, South Regional Centre, SOL	Member
4.	Prof. Projes Roy, Joint Director, DDCE, SOL, COL	Member
5.	Dr. Pramod Tiwari, Joint Director, DDCE, SOL, COL	Member
6.	Dr. Seema Suri, Associate Professor, SOL	Member
7.	Dr. Rajat Arora, Assistant Professor, SOL	Member
8.	Dr. Ravi, Assistant Professor, SOL	Member
9.	Dr. Sukanshika Vatsa, Assistant Professor	Member
10.	Dr. O.P. Sharma, Deputy Registrar, SOL	Member
11.	Mr. Rajesh Kalia, Assistant Registrar, SOL	Member
12.	Ms. Poonam Tiwari, Assistant, SOL	Member
13.	Mr. Sunil Kumar, Senior Personal Assistant, SOL	Coordinator

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

Whereas sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with Dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment.

And whereas the protection against sexual harassment and the right to work with Dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of Discrimination against Women, which has been ratified on the 25th of June 1993 by the Government of India.

And whereas it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For Details, please see the website <http://indiacode.nic.in/acts-in-pdf/142013.pdf>.

Members of ICC @ SOL

S. No.	Name	Designation
1.	Dr. Abhilasha, Assistant Professor	Chairperson
2.	Dr. Priyanka, Assistant Professor	Member
3.	Dr. Rahul Dev Ambedkar, Assistant Professor	Member
4.	Ms. Niyati Sharma Advocate, High Court	Member
5.	Mrs. Geeta Kapoor, Section Officer	Member
6.	Mrs. Indu Rawat, Section Officer	Member
Students' Representatives for the period 2026-2027		
8.	Anushka Tomar, B.Com.	Student Representative
9.	Khushi Awasthi, B.A. Hons. Psychology	Student Representative
10.	Bhumika Mehra, B.Com. Programme	Student Representative

Students can write to: icchelp@soldu.ac.in

Some Important Points to Note by the Fresher Students while visiting Delhi University

1. Do not get intimate with strangers and do not allow any person to use your mobile phone or reveal your residential address to them.
2. Do not accept eatables/Drinks from strangers.
3. Please collect information about admission only from centers authorized by Delhi

University. Do not contact strangers for this purpose.

4. Do not interact with any person posing as an agent to get admission. Such people may lure you to adopt short cuts to get admission.
5. The admission procedure at Delhi University is fully transparent and is on the basis of marks obtained and as per the procedure laid Down.
6. Police Control Room- 112.

Women/Students' - Helpline - 1091/1291

ACP – Civil Lines Delhi Police

Phone: 23810113

e-mail: delpol@vsnl.co.in



SHO – Maurice Nagar

Delhi Police

Phones: 27667178, 27666332

Student Grievance Redressal Committee (SGRC)

In compliance with to the UGC notification Dated 11th April, 2023 regarding the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, Prof. Sanjay Bhatt, Retired Professor, Department of Social Work, University of Delhi has been appointed as the Ombudsperson for School of Open Learning, Campus of Open Learning for a period of three years or until he attains the age of 70 years, which is earlier, from the Date of assuming office.

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)		
S.No.	Name	Designation
1.	Prof. Suman Kumar Verma	Chairperson
2.	Prof. J. Khuntia	Member
3.	Dr. Seema Suri	Member
4.	Student Representative	Special Invitee

University of Delhi Notification on Right to Information Act, 2005

1. An application for obtaining information under the Right to Information Act, 2005 can be made to the Public Information Officer.
2. The prescribed fee for filing the application is Rs.10/- by way of cash, against proper receipt, or by way of bank Demand Draft or banker's cheque or Indian Postal Order payable to the Officiating Principal, Department of Distance & Continuing Education, School of Open Learning, University of Delhi at Delhi.
3. An appeal can be pre offered before the 1st Appellate Authority against the Decision of the Public Information Officer.
4. Manuals prepared under Section 4(1)(b) of the Right to Information Act, 2005 are available on the website of SOL <https://sol.du.ac.in>

PUBLIC INFORMATION OFFICER

Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (North Campus)

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Sh. Ved Prakash

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Section Officer
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Appellate Authority

Prof. Ajay Jaiswal

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Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (South Campus)

Sh. Ravinder Kumar

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FREQUENTLY ASKED QUESTIONS

1.	Has the University Curriculum Framework - 2022 (Under NEP) also been adopted by the Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi?	Yes, The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi has adopted UGCF – 2022 (Under NEP). The curriculum and syllabus of the Department/School is the same as that of the University of Delhi.	
2.	Is CUET compulsory for the candidates who wish to take admission in Department/School?	No, as per Distance Education Bureau(DEB) guidelines, CUET is not mandatory for candidates who wish to take admission in the Department/School.	
3.	Is a candidate required to register or to take Direct admission for the undergraduate courses offered in the Department/School?	As there is no seat limit, candidates can take Direct admission to the courses offered by the Department/School. However, candidates must check the minimum eligibility criteria as specified in column 4.3.	
4.	What is the last Date of payment of fees?	As Decided by DU/ UGC-DEB	
5. What is the fee to be Deposited with the admission form?		Courses	Annual Fee
		BLISc (Category A)	
		MLISc (Category A)	
		PGDADLM (Category A)	
		PwBD Category (Attach Proof)	
		Orphan Category (Attach Proof)	Rs. 20/- (Admission fee 10 Rs., Examination fee Rs. 10)
		Transgender	Transgender fee waiver (Rs. 20/- Admission fee Rs. 10/- and Examination Fee Rs.10/-) at the time of admission. These candidates are exempted from all types of fees.
		Armed Forces and Central Police Armed Forces	• In service personnels will get 75% fee waiver (except university Dues). • Superannuated personnels (not superannuated before 5 years) falling into the category will get 50 % fee waiver (except university Dues). • Wards of personnels will get 25% fee waiver (except university Dues).
		University/Department/SOL Employee Ward	• Permanent Employee/Ad hoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university fee Dues). • Ward of Permanent Employee/Ad hoc employee/Contractual employees of DDCE/COL/SOL 50% fee concession (except

			- university fee Dues). - Permanent Employees of University of Delhi: exempted from tuition fee only.
		Sports Quota (Entry Level)	100% fee waiver of SOL Fee for the Olympic Games/Asian Games/Commonwealth Games/South Asian Games/World Cup/World Championship/Para World Championship/Para Olympics/Para Asian Games/Special Olympics Bharat (International). 100% fee waiver of SOL Fee for the Games/Sports as per the Maulana Abul Kalam Azad (MAKA) Trophy Scheme of the Department of Sports, Ministry of Youth Affairs and Sports (MYAS) Government of India, conducted at International Level. 75% fee waiver of SOL Fee for the National Games/Federation Cup/Senior National/National/Inter Zonal National/Special Olympic Bharat (National)/Para National Championship. 50% fee waiver of SOL Fee for the Khelo India Youth Games Under 17/18/21/ Khelo India University Games/Khelo India Para Games/Youth/Junior National/Sub-Junior/Zonal National Competitions. 25% fee waiver of SOL Fee for the State Championship/Special Olympics Bharat (State)
		Apart from above other supernumerary quota as Decided by University of Delhi.	
		❖ For more information about the fees structure visit the relevant section of the prospectus.	
6.	Is the Admission Fee inclusive of the Examination Fee of 1 st and 2 nd Semester?	Yes, Admission Fee includes First Semester Examination and Second Semester Examination fee.	
7.	What is the mode for submitting admission and examination form?	Candidates can submit both examination and admission forms through online mode.	

8.	In which format will the study material be provided?	The Study material is available in both online and printed format.
9.	What is the Minimum Eligibility for taking admissions?	It is specified in relevant sections.
10.	How can the students register themselves with the library after seeking admission?	The students can register with the library after producing the Fee Receipt in original, along with their respective Identity Cards.

MEMBERS AND CONVENERS OF STAFF COUNCIL COMMITTEE LIST 2026-2027

PCP COMMITTEE		PRINTING COMMITTEE	
Ms. Tanusha Jain	CONVENOR	Dr. Praveen Mamgai	CONVENOR
Dr Nupur Gosain		Dr. Aniruddh Vijay	
Ms. Ritika Sharma		Prof. Suman Kumar Verma	
Dr. Lata Singh		Dr. Reema Thareja	
Dr. Ravi Kumar		Dr. Seema Suri	
Dr. Davinder Kumar Meena		Dr. Teena Kumari	
Ms. Asha Yadav		Ms. Vidyut Singh Sheoran	
Dr. Himani Kapoor		Mr. Mukesh Kumar	
Dr. Teena Kumari		Dr. Md. Asghar Ali	
Mr. Pranav Pilaniya		Dr. Garima Sirohi	
Dr. Md. Asghar Ali		Dr. Lata Singh	
Dr. Priyanka (hindi)		Dr. Md. Jahidul Dewan	
Dr. Om Prakash		Ms. Manisha Yadav	
Dr. Shaitan Singh		Mr. Devendra Dilip Pai	
Dr. Chander Shekhar Singh		Dr. Ravindra Pratap Singh	
Dr. Amit Tiwari		Dr. N. Kadiresan	
LIBRARY COMMITTEE		ADMN. & STUDENTS WELFARE COMMTT.	
Dr. N. Kadiresan	CONVENOR	Dr. Rahul Dev Ambedkar	CONVENOR
Dr. Anjali Sain		Dr. Pankaj Sharma	
Dr. Lata Singh		Ms. Damini Kumari	
Ms. Manisha		Dr. Ravi Kumar	
Dr. Shivani Sharma		Dr. Shivani Sharma	
Ms. Aishwarya Anand Arora		Dr. Charu Gupta	
Ms. Nalini Prabhakar		Dr. Himani Kapoor	
Dr. Priyanka Sachdeva		Dr. Teena Kumari	
Ms. Barkha Jamwal		Dr. Rajat Arora	
Ms. Vidyut Singh Sheoran		Dr. Nupur Gosain	
Mr. Pranav Pilaniya		Mr. Mukesh Kumar	
Dr. Md. Asghar Ali		Dr. Md. Asghar Ali	
Dr. Priyanka (hindi)		Dr. Ravi Kumar (Hindi)	
Dr. Praveen Mamgai		Dr. Om Prakash	
Dr. Shivu Kumar		Mr. Shaitan Singh	
Dr. Shachindra Mohan		Dr. Chander Shekhar Singh	
Dr. Amit Tiwari		Dr. Amit Tiwari	

DEVELOPMENT & PLANNING COMMITTEE		PURCHASE COMMITTEE	
Prof. Suman Kumar Verma	CONVENOR		CONVENOR
Dr. Bhardwaj Shukla			
Dr. Rahul Dev Ambedkar			
Dr. Ravi Kumar			
Ms. Varsha Agarwal			
Dr. Seema Suri			
Dr. Priyanka Sachdeva			
Dr. Abhilasha			
Ms. Vidyut Singh Sheoran			
Dr. Ruhee Mittal			
Dr. Md. Asghar Ali			
Ms. Monika Jaiswal			
Dr. Vishnu Prasad Semwal			
Dr. Sukanshika Vatsa			
Dr. Vijay Kumar Tiwary			
Dr. N. Kadiresans			

Teacher Incharges	Department	Teacher Incharges	Department
Dr. Lata Singh	Biology	Dr. Amit Tiwari	Lib. & Inf. Science
Ms. Ritika Sharma	Commerce	Ms. Tanusha Jain	Management
Dr. Charu Gupta	Computer Science	Prof. Suman Kr. Verma	Mathematics
Mr. Mukesh Kumar	Economics	Sh. Shaitan Singh	Political Science
Dr. Teena Kumari	Education	Dr. Nupur Gosain	Psychology
Dr. Himani Kapoor	English	Dr. Om Prakash	Sanskrit
Dr. Kancharakuntla Praveen	EVS	Dr. Md. Asghar Ali	Urdu
Dr. Ravi Kumar	Financial Studies		
Dr. Pramod Kumar Tiwari	Hindi		
Dr. Shachindra Mohan	History		

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Book Producer		
Production Superintendent	Bhuwan Singh Rawat	productionsuperintendent@sol.du.ac.in
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In charge Library	Mr. Raj Kishore Tiwari	rktiwari@dusol.ac.in

GALLERY







मुक्त शिक्षा विद्यालय, मुक्त शिक्षा परिसर, दिल्ली विश्वविद्यालय के मेधावी विद्यार्थियों को उनकी उत्कृष्ट उपलब्धियों के लिए बधाई



 डुबी रिविज, एम.ए. (इतिहास) डॉ. टी.के. वेकरा सुप्रसन्नता शर्मा पदक डॉ. लाला राम मोहन पुरस्कार	 डुबी रिविज, एम.ए. (इतिहास) समस्त मुक्त मेमोरियल योगेश मेमन जयभारतमन चैतन्य पुरस्कार
 डी सुष्मिता, एम.ए. (इतिहास) डॉ. एम. राम सुप्रसन्नता शर्मा पदक	 डी सोमेश्वर सिंह, एम.ए. (इतिहास) डॉ. ए. राम सुप्रसन्नता शर्मा पदक डॉ. टी.के.अर.जी. राम पदक

भाजतीय कुलपति, प्रोफेसर योगेश सिंह का उनके अभूतपूर्व सहयोग एवं मार्गदर्शन के लिए हम हार्दिक आभार व्यक्त करते हैं।

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